

**STATE ELECTION COMMISSION, HARYANA**  
**NIRVACHAN SADAN, PLOT NO. 2, SECTOR - 17**  
**PANCHKULA**

**NOTIFICATION**

No. SEC/4E-III/2010/197

Dated: 06/02/2010

In accordance with the provisions contained in Section 163, 164, 165 and 166 of the Haryana Panchayati Raj Act, 1994 read with Rules 8, 9, 10, 11 and Sub-Rule (2) of Rule 12 of the Haryana Panchayati Raj Election Rules, 1994 and powers conferred under Sub-Section (1) of Section 212 of the Haryana Panchayati Raj Act, 1994, the State Election Commission, Haryana, hereby directs that voters list in respect of all wards of Gram Panchayats, Panchayat Samitis and Zila Parishads in the State of Haryana shall be prepared for the 4<sup>th</sup> Panchayat General Election on the basis of Assembly Electoral Rolls finally published on 22.01.2009 alongwith its supplements. The voters list in respect of Panchayati Raj Institutions shall be prepared with reference to qualifying date as on 01.01.2010, as per the following programme:-

- |      |   |                                |
|------|---|--------------------------------|
| i.   | Preparation of the voters list (hereinafter referred to as draft voters list) of all wards of Gram Panchayats, Panchayat Samitis and Zila Parishads, hereinafter referred to as PRIs, be prepared in Form 1 (copy enclosed as Annexure A) as prescribed in Rule 8 of Haryana Panchayati Raj Election Rules, 1994 as amended from time to time, hereinafter referred to as Rules, on the basis of Assembly Electoral Rolls finally published on 22.01.2009, alongwith its supplements, and also adding the names of eligible persons as on 01.01.2010 and deleting the names of persons, who have died. (Rule 8) | 09.02.2010<br>to<br>10.03.2010 |
| ii.  | Publication of the draft voters list of all the wards of Gram Panchayats, Panchayati Samitis and Zila Parishads, where wardbandi has been completed, for inviting claims and objections. (Rule 9)   | 11.03.2010                     |
| iii. | Last date for receipt of claims and objections. (Rule 9)  | 29.03.2010<br>(up to 03.00 PM) |
| iv.  | Last date for disposal of claims/objections by the District Electoral Officers (Panchayat).(Sub rule (1) of Rule 10)  | 01.04.2010                     |
| v.   | Publication of final voters list. (Sub-rule (4) of Rule 10)   | 15.04.2010                     |

2. It is further directed that it should be ensured that all names of voters entered in the Assembly Electoral Rolls finally published on 22.01.2009 alongwith its supplements are entered in the ward-wise draft voters list prepared as per sub-para (i) of para 1 above, after deleting the names of those voters, who have died, after due verification from Birth and Death Register maintained by authorities concerned, and adding the names of the eligible voters, who apply in the form as prescribed by the Commission for the registration of their names in the voters list and in respect of whom Specified Officer has passed order on their applications for inclusion of their names in the voters list.

3. It is further directed that while preparing the draft voters list, munadi should be made in each village for the information of general public that voters lists of Gram Panchayat, Panchayat Samiti and Zila Parishad are being prepared as per the programme given in para-1 above, so that any person, who is eligible to be registered as voter, may apply to the Specified Officer, who has been assigned the duty for the registration of name in the voters list. Notice in this respect shall also be affixed at two conspicuous places, preferably Gram Panchayat Office / Panchayat Ghar and a government building, in all villages for the information of general public. If there is not Gram Panchayat Office, Panchayat Ghar or a government building in a village, notice should be affixed at any other conspicuous place. In case of munadi, necessary entry shall be made in the relevant revenue record (Rapat Rojnamcha Vakayati) and record of Gram Panchayat.

4. It is further directed that voters list of PRIs shall be prepared by using data base of Assembly Electoral Rolls with the help of NIC, as per the decision taken in the video conferences held on 14.1.2010 and 29.01.2010 and minutes circulated vide letter No.SEC/4E-III/2010/104-152 dated 19.01.2010 and No. SEC/2ME/2010/223-245 dated 3.2.2010, respectively.

5. It is further directed that while preparing the wardwise voters list, it should be ensured that the name of same person has not been included in the voters list for more than one ward (electoral division) of the same Gram Panchayat, Panchayat Samit and Zila Parishad. It should also be ensured that the name of same person has not been included in the voters list for any ward (electoral division) more than once.

6. It is further directed that four copies of Assembly Electoral Rolls may be obtained free of cost from concerned Election Tehsildar / Election Naib Tehsildar. Data base compact discs of these electoral rolls have already been supplied to Deputy Commissioners.

7. It should also be ensured that the voters list of PRIs has been prepared as per the latest wardbandi of Gram Panchayat, Panchayat Samit and Zila Parishad.

8. It is further ordered that draft voters list shall be published as under:

- i) Three copies of the relevant portion of the voters list shall be made available to the Gram Sachiv i.e. one for affixing on the notice board of Gram Panchayat Office, second for affixing at a conspicuous place of the village to which it pertains and third will remain with him for the inspection by the public free of cost for inviting claims and objections.
- ii) Two copies of the relevant portion of voters list shall be made available to the concerned Tehsildar, i.e. one for affixing on the notice board of the Tehsil Office and second will be kept in his office for inspection by the public free of cost.
- iii) Two copies of the relevant portion of voters list shall be made available to Block Election Officer (Block Development & Panchayat Officer), i.e. one for affixing on the notice board of Panchayat Samiti office and second will be kept in his office for inspection by the public free of cost.
- iv) One copy of the voters list shall be made available to Executive Officer of Zila Parishad which shall be kept in his office for inspection by the public free of cost.
- v) One copy of the voters list shall also be made available to the concerned District Election Officer (P) for affixing on the notice board of his office.
- vi) One copy of the voters list shall also be made available to the concerned District Electoral Officer which shall be kept in his for the inspection by the public free of cost.

A notice with regard to the publication of the voters list as specified above shall be affixed at the offices of the Gram Panchayat, Panchayat

Samiti and Zila Parishad and on the notice boards of the Tehsil Office and Block Election Office (BDPO) within which the village falls and notice board of the District Election Officer (Panchayat) concerned and also affixed at one or two conspicuous places within the village to which the list pertains.

9. The District Election Officer (Panchayat) shall give the widest possible publicity to the above programme by munadi in villages, issue of press notes and other handouts and also by inserting paid advertisements in the two local news papers and making publicity through electronic media. In case of munadi, necessary entry shall be made in the relevant revenue record (Rapat Rojnamcha Vakyati) and record of Gram Panchayat.

10. The voters list, as prepared for draft publication, shall also be hosted on the official website of the concerned district for the information of the public and inviting claims and objections.

11. The District Electoral Officer shall, after holding such summary enquiry into the claims and objections as he thinks fit, record his decision in writing within three days and shall make available on demand a copy of such decision to the objector free of charge forthwith.

12. The District Electoral Officer shall amend the voters list in accordance with the decision taken by him. The voters list so amended shall be final and copy thereof duly signed by the District Electoral officer shall be kept in his office and another copy be deposited in the office of District Election Officer (Panchayat) and shall be published in the manner prescribed under Rule 9 of Rules.

13. After completion of every stage of the preparation of voters list process, the concerned District Electoral Officer shall send information the statistical data in the format attached as Annexure-“B” to the State Election Commission, Haryana, Panchkula as well as District Election Officer (Panchayat) of the concerned District.

14. It is further directed that a copy of voters list of Gram Panchayats, Panchayat Samitis and Zila Parishads on its final publication on 15.04.2010 shall be submitted to the State Election Commission, Haryana on the same date and two copies thereof shall be supplied free of cost to all the recognised

Political Parties in the State of Haryana under intimation to the State Election Commission.

15. It is further directed that the final voters list of Gram Panchayats, Panchayat Samitis and Zila Parishads be hosted on the website of the District Administration.

**Dated Panchkula  
6<sup>th</sup> February, 2010**

**Dharam Vir  
State Election Commissioner, Haryana**

Endst.No.SEC/4E-II/2010/198

Dated Panchkula 6<sup>th</sup> Feb.,2010

A copy is forwarded to the following for information and immediately compliance of above orders: -

1. Financial Commissioner and Principal Secretary, Development and Panchayat Department, Haryana
2. Financial Commissioner and Principal Secretary, Electronics & Information Technology Department, Haryana
3. All Divisional Commissioners in Haryana State
4. Director, Development and Panchayat Department, Haryana, Chandigarh.
5. Director Public Relation, Haryana, Chandigarh.
6. Managing Director, HARTRON, Chandigarh.
7. State Informatics Officer, NIC-Computer Centre, 9<sup>th</sup> floor Sectt. Haryana.
8. All the Deputy Commissioners-cum-District Election Officers (Panchayat) in the State of Haryana. They are requested to endorse this copy of notification to all the District Electoral Officers and Block Development & Panchayat Officers for strict compliance.
9. All the District Development and Panchayat Officers in the State of Haryana.

**(Parmal Singh)  
Asstt. State Election Commissioner, Haryana**

Endst.No.SEC/4E-II/2010/199

Dated Panchkula 6<sup>th</sup> Feb.,2010

A copy of above is forwarded to the Chief Electoral Officer, Haryana with the request to issue necessary directions to the field officers of your department to make available four copies of the relevant part of Assembly Electoral Rolls finally published on 22.01.2009( with all supplements) to the concerned Deputy Commissioner-cum-District Election Officer (Panchayat) at the earliest possible under intimation to this Commission.

**(Parmal Singh)  
Asstt. State Election Commissioner, Haryana**

Endst.No.SEC/4E-II/2010/200

Dated Panchkula 6<sup>th</sup> Feb.,2010

A copy is forwarded to Controller, Printing and Stationery Department, Haryana, Chandigarh for publication in the Haryana Govt. Gazette dated 06.02.2010.

**(Parmal Singh)**  
**Asstt. State Election Commissioner, Haryana**

**Internal Distribution.**

1. PS/SEC
2. IT Nodal Officer of SEC
3. NIC Officer earmarked for SEC, Haryana
4. All Officers and Branches of SEC